

Hampton Cove Owners Association Board Meeting

January 16, 2006

Board Meeting Minutes

Present: Bill Chapman, Jason Clowers, Donn Hall, Diane Harris, Brian Monroe, Reggie Spivey, Katie Lyles and Cindy Norton.
Submitted by Cindy Norton.

With a quorum present Bill Chapman called the meeting to order at 6pm.

Cindy Norton presented a verbal review of the annual Meeting minute. No motions or votes were called in the annual meeting but minutes were taken to record the meeting.

The board reviewed the minutes for the November 29, 2005 board meeting.

Motion: B. Chapman made a motion to approve, Donn Hall Seconded, vote was called and the minute were approved unanimously.

The attached financial summaries were review by the Board and included a list of architectural submissions for 2006, a financial summary dated 12/31/2005 and another dated 1/15/2006. Discussion followed in general about the number of dues that have been received thus far for the 2006 year. Katie Lyles reported that 1181 had been received, which reflected Monday's receipts.

Motion: Donn Hall moved to accept the financial reports into the record and B. Chapman seconded. Motion carried unanimously.

Discussion began regarding the internal election for the officers of President, Vice President, and Secretary/Treasurer (commonly called Treasurer). Jason Clowers volunteered to be Treasurer, Donn Hall volunteered to be Vice President, and suggested Bill Chapman accept the role of President. There was a general discussion regarding the various duties required of each office.

Motion: Donn Hall made a motion to accept the following list of officers for the year of 2005. Motion was seconded by Reggie Spivey; vote was called and carried unanimously.

President: Bill Chapman
Vice President: Donn Hall
Sec/Treasurer: Jason Clowers

The next agenda item was the appointment of chairs to committees and the assignment of board members to committees. General discussion regarding the committees followed and revolved around the need of each committee.

Motion: Donn Hall moved to dissolve the SAO due to lack of interest on the part of the community which was seconded by Jason Clowers and Brian Monroe, vote called and carried unanimously.

Motion: Bill Chapman made a motion to dissolve Community affairs sighting that it is the responsibility of the entire board. Jason Clowers seconded, motion carried.

Motion: Jason Clowers made a motion to combine Land Management into the Water and Land Management committee. (Who seconded) motion carried unanimously.

Architectural Review:

Chair: Bill Chapman --- Members: Donn Hall, Reggie Spivey, John Hays, Donna Hays

Finance and Long Range Planning

Chair: Jason Clowers--- Members: Brian Monroe, Bill Ezell, John Hays

Operations Review:

Chair Diane Harris --- Members: Bill Chapman, Donn Hall

Nominating committee:

Chair Donn Hall --- Members: The entire board should be involved in encouraging community members to work on Committees and the Board.

Water and Land Management:

Chair Reggie Spivey --- Members Diane Harris, Jason Clowers, Brian Monroe

Motion: A final motion was made to approve the roster of committee chairs and members by Donn Hall and seconded by Reggie Spivey. Motion carried unanimously.

The next agenda item was a proposal for a Website Revision. Discussion followed regarding the need for an up to date functional, attractive website, with a better design. The current website is written in obsolete software making it unfriendly for regular update by the staff. While discussion indicated consensus for the need to accomplish this project several members wanted to see more than one proposal for the work to be done. Item was tabled.

The status of Lawn Care Fees Collections was discussed and presented. The situation is that several homeowners have sold homes and moved owning fees. Legal offices are under no obligation to verify these fees and in fact the office does not get this information many times until there is a new owner. Questions have been presented to the HCOA legal counsel regarding the best means of approaching the collection of late fees and outstanding lawn care fees. The item was referred to Operations Review for further research and discussion.

A copier lease was proposed and followed the same line of discussion as the Website Revision. Board members were not in support of leasing a copier but indicated that significant dollars could be saved by purchasing. Additional proposals were requested for either purchase or lease. The item was tabled.

Bill Chapman presented the idea of a March 4th Community event. The board was approached by Schwan who is willing to provide food, beverage and food preparation for a lunch time event from 11am to 2pm. Discussion followed about how to make this a meaningful, fun, event for the community. Suggestions were made that fire, police and other community services be included. It was suggested that other entertainment be investigated. This event will be promoted in the Heron and by a printed invitation that will be provided by Schwan and processed by the HCOA to keep the community addresses confidential. Attendants interested in having a Schwan Service truck come to their home will be able to fill out information at the event. No door to door soliciting will be done by Schwan.

Motion: Was made to proceed with the planning for this event by _____, and seconded by _____. Motion carried.

There were no other items of business and the meeting was adjourned by 7:30 pm.