

HCOA Board Meeting
April 25, 2011
180 Old Hwy 431, Suite F
Submitted by Nancy Cavalier and Cindy Norton

Blake Bentley called the meeting to order at 6:03 p.m.

Board Members present: Blake Bentley, AJ Jattuso, Robert Vigil, Lane Wilson, Kathy Jones, Donn Hall, Lindsey Perry, also Chuck Saunders arrived at 6:22 p.m.
Also present: Cindy Norton & Nancy Cavalier
Absent: Jose Sanchez

Visitors present: Tom Devenish

AJ made motion to approve the March minutes last meeting.
Robert Vigil seconded.
Motion passed.

Issues Summary:

Cindy Norton updated the Board on the current issues. Report is attached and made part of these minutes.

Resident reported incident of indecent exposure at Waterfall early evening 5:30 p.m. on weekend. Resident called HCOA office the day after to report incident. HCOA office informed resident this was a violation of city law and a matter for reporting to law enforcement.

Cindy Norton updated Board on barking dogs and also Volinski report from last meeting. Follow-up letter was sent. No other complaints about dogs.

Tom Devenish arrived 6:07 p.m. He addressed the Board regarding the construction of his fence. Discussion followed. Tom Devenish left meeting.

Cindy Norton continued issues report and Quarter Lane, Ms. Volinski violations discussed.
Sussex Quarter: Lane Wilson did note garbage cans up against the house. Inspected area twice and noted area in better shape than anticipated.

Chuck Saunders arrived 6:22

Dues & Fines:

Delinquent dues reviewed & discussed.
Motion to approve liens for HCOA 2010 & 2011 delinquent dues and delinquent lawn care fees in Eastern Shore & Mallard's Landing
Blake Bentley made motion.
AJ Jattuso seconded.
Motion passed.

Financial Summary		to Board April 18, 2011			
Cash on Hand	3/31/2011				
	Reconciled balance		Ledgers: and (commitment)		
	3/31/2011		4/18/2011		
Total			Total		
of that					
Reserve	\$200,482.35		Reserve	\$200,482.35	
Operations	\$673,989.02		Operations	\$475,139.22	
Projects	\$170,000.00		Projects	\$170,000.00	
			<u>Total</u>	\$845,621.57	
Total	\$874,471.37				
			Commitments	(30,000.00)	Waterfall
				(28,000.00)	Hold
HCOA Budget	2011			(5,000.00)	AW irrigation
# residents Billed	2007			(3,000.00)	HCW
Receipts	700,060.00	1972 res.		Total 66k	
Other Receipts	8,040.26				
Expenses	147,762.28	Thru 4/18/11			
Outstanding 2011 dues	\$11,005.00	31 homes			
Expenses thru Mar. 21				Budget vs. Actual	
	Actual thru March 22	2 month Budget	12 month Budget	positive number over budget	
PR & Admin	94,059.63	106,822.62	366,249.00	12,762.99	under
Grounds	50,807.20	67,593.17	231,748.00	16,785.97	under
Projects	2,685.45	5,000.00	95,510.00	2,314.55	under
Taxes	35.00		6,800.00	6,775.00	under
Expenses					
Contracts (LCC's)		To follow:	At meeting		*
for board presentation only, not to be used as financial statement or for banking and loan purposes					

Violations Report

Tally of Covenant Violations for 2011	JAN	FEB	MAR	APR
Vehicles & Garages				
First notice		3		
Second notice				
Fines				
Boats/Camper/RV				
First notice	2		1	
Second notice				
Fines				
Trailers/Ski-do				
First notice	10	5	5	1
Second notice			2	
Fines				
Christmas Decorations				
First notice	24			
Second notice				
Fines				
Trash/Yard waste/woodpiles				
First notice	2	19	21	7
Second notice				
Fines				
Barking Dog				
First notice			2	1
Second notice				
Pooping Dog/Leash Law				
First notice		1		
Second notice				
Signs				
First notice	14	9	3	1
Second notice				
Fines				
Garbage Cans				
First notice	66	77	54	16
Second notice				
Fines				
Yard Maintenance				
First notice	3	5	2	3
Second notice				
Fines				

Tree covenant					
Paint Fence/other issues					
First notice		1	3	2	1
Second notice					
Fines					
Exteriors (prop mod, sheds, etc.)					
First notice				1	
Second notice					1
Fines					
Mailbox					
First notice			1	1	
Second notice					
Fines					
Satellites					
First notice					
Second notice					
Fines					
Window AC Unit					
First notice			1		
Second notice				1	
Fines					
Basketball Goal/Flagpole					
First notice		1	1	2	1
Second notice					1
Fines					
House Maint					
First notice				1	1
Second notice					
Fines					
Noise/Nuisance					
First notice			1		
Second notice					
Fines					
Lighting					
First notice					
Second notice					
Fines					
PODS/Dumpsters					
First notice		1			
Second notice					
Fines					

AC screening					
First notice				1	
Second notice					
Fines					
TOTAL		124	126	99	34
Closing Checks			5	3	
Site visits			1	1	
Notes					
Nice Yard Card					
For sale/rent		7	9	3	

Property Modifications

Rec'd	45 days	Address	Name	Modification	Preaction	To Arc	App. Or denied	comments	date
4/8/11	5/23/11	2700 Cobble Drive	Alvarez	pool		yes	aj		4/11/11
4/7/11	5/22/11	3205 Sandstone	Goodwin	attached garage	resubmitted w/changes	yes	aj		4/11/11
4/5/11	5/20/11	2731 Whistler	Annette	remove tree too close to house		no	tw		4/7/11
4/11/11	5/26/11	3103 Stone path	xianzlia	repaint fence		no			
4/11/11	5/26/11	2925 ES	Holliday	edge flower beds		no	tw		4/11/11
4/11/11	5/26/11	2836 ES	Gleason	add flower bed		no	tw		4/11/11
4/11/11	5/26/11	3208 Sandstone	JBHomes	fence	need to put fence 18" inside prop line	no			
4/11/11	5/26/11	3202 Stone Path	JBHomes	fence	need to put fence 18" inside prop line	no			
4/12/11	5/27/11	3204 Peninsula	Hill	extend patio		no	tw		4/12/11
4/12/11	5/27/11	3112 Stone Path	Blanson	plant trees		no	tw		4/12/11
4/12/11	5/27/11	3206 Stone path	JBHomes	fence		no	tw		4/14/11